



PW776 Student Development and Success Center RFQ Addendum 1

Friday, January 19, 2024

This addendum modifies the original Request for Qualifications issued December 15th, 2023. Respondents will comply with the changes in this document when submitting their Statement of Qualifications.

Questions

- 1) Are the shortlisted teams required to include sub-consultants during the RFP part of the process? Or does WWU work with the winning D-B team (architect/contractor only) to pick sub-consultants after their contract is signed?
a) Sub-consultants are selected post-award.
- 2) Is it possible to extend the completion date range for Project of Similar Scope and Complexity (RFQ 2.7.9) to be within the last seven (7) years to allow for more design-builder projects to be represented?
a) Change 2.7.9 to read: "Projects that had completion dates within the last ten (10) years..."
- 3) Can you provide more detail regarding what information you would like to be included in the Pricing Proposal?
a) Additional information regarding the pricing proposal will be provided in the Request for Proposal.
- 4) What is the timing submittal for the Price Proposal?
a) The Price Proposal is submitted at the same time as the Technical Proposal, and will be scored separately after the Technical Proposal.
- 5) Are all confidential meetings intended to occur on the same date?
a) In person confidential meetings are scheduled for February 29th and are anticipated to take about two hours for each team.
- 6) Could you please advise who makes up the selection committee?
a) The members of the selection committee will not be published as it is immaterial to the development of the SOQ and ensures the selection committee's judgements will be based solely on the merits presented in the SOQ.

- 7) Please confirm that the examples requested as Attachments in Section 5.3.4.d. (examples of deliverables from other projects that demonstrate how the Design-Build team will communicate updates in the cost or schedule) are not included within the page count restriction and included within the Attachments section.
 - a) **Examples provided as attachments for compliance with 5.3.4.d are outside of the page limit listed in 4.2.3 and shall be limited to two (2) pages.**
- 8) Please confirm that the examples requested in Section 5.3.4.b. (examples of deliverables to the owner that will assist in understanding the GMP development process) are not included within the page count restriction and included within the Attachments section.
 - a) **Examples provided as attachments for compliance with 5.3.4.b are outside of the page limit listed in 4.2.3 and shall be limited to two (2) pages.**
- 9) Can you please clarify if the \$102M Minimum Limits Required for Personal and Advertising Injury, as stated in Design-Builder's Insurance Requirements, section 1.1.1.3.d, is the correct figure? (PW776 WWU Student Success 530 Agreement RFQ.pdf, page 78 of 135)
 - a) **Change Minimum Limits Required Aggregate Policy Limits for Personal and Advertising Injury aggregate limit to \$2,000,000.**
- 10) For Section 5.3.5.b. can you please clarify the meaning of "For each project discussed" in the question? Does that refer to projects listed solely in 5.3.5.a (Design Builders Experience Utilizing Small and Disadvantaged Businesses) or to all featured projects listed in the proposal and Appendix G?
 - a) **"For each project discussed" applies to projects referenced in the summary provided for 5.3.5.a**
- 11) Are external links to videos about our previous work (YouTube, Vimeo, company website, etc.) acceptable in the proposal?
 - a) **External links to materials outside of the SOQ document will not be accepted.**
- 12) To better align our SOQ with the anticipated Price Proposal that will be submitted during the RFP Stage, would Western Washington University (WWU) want proposers to include information for a full team inclusive of those consultants covered under Basic Services under the State of Washington Fee Schedule Guidelines (Builder, Architect, Structural Engineer, Civil Engineer, Mechanical Engineer, and Electrical Engineer) or does WWU anticipate only asking for fees associated with Builder and Architect?
 - a) **Provide fees associated with the proposed team members only.**
- 13) Would it make sense to widen the SOQ response to include the Structural Engineer in addition to the Builder and Architect to demonstrate experience together on successfully delivering mass timber structures?
 - a) **Sub-consultants are selected post-award.**
- 14) RFQ Section 5.2.2 Statement of Proposer's Ability to Meet Insurance Requirements: Does the Design-Builder contract holder alone need to provide the Statement of Proposer's Ability to Meet Insurance Requirements, or does the Architect also need to provide this statement?
 - a) **The prime design-builder and any team members contributing insurance to meet the minimum requirements, provide the Statement of Proposer's Ability to Meet Insurance Requirements.**

- 15) RFQ Section 5.3.1.d Please clarify reporting requirements for lawsuits or claims outside of Washington and not against an Owner.
- a) **Revise 5.3.1.d to read: “For each Design-Build Team Member, identify all lawsuits or claims filed in any court or public administrative body in which the Design-Build Team Member, or any company owned or controlled by the Design-Build Team Member, is a party asserting a claim on a design or construction contract. For lawsuits and/or claims in Washington State, identify those filed in the last ten years. For lawsuits and/or claims against the Owner, whether in Washington State or outside Washington State, identify all claims and/or lawsuits filed in the last twenty years. With each lawsuit, identify the name of the parties, the court or administrative body, and the case number or identifying information for the case. Also identify the amount of the original claim as well as the amount ultimately recovered.**
- 16) Section 5.3.4 asks proposers to provide “an attachment” but it is not listed as excluded from the page count. Please confirm this attachment can be excluded from the page count.
- a) **Please see above responses for 5.3.4.b and 5.3.4.d.**
- 17) Page 25 of the RFQ, Exhibit C item 2.b says there are P&P Bond forms attached. Can you please provide?
- a) **See exhibits B-2 and B-3 of the agreement.**
- 18) Can you provide a modifiable Exhibit G (MS Excel, or other MS Office) to complete the projects table for the response.
- a) **A modifiable version of Exhibit G is provided on the RFQ Addendum 1 web page:**
<https://fdo.wvu.edu/pw776-sdsc-rfq-addendum-1>
- 19) Regarding stakeholder engagement for the SDSC project, does WWU intend to include a significant participatory engagement component with students or other groups (in addition to stakeholders) who represent departments that will occupy the building?
- a) **Yes, stakeholder engagement involving students or other groups will be conducted during design, after the Validation Period.**
- 20) Pg. 3 of 31 Section 2 / 2.1 – notes the building will be “carbon neutral and net-zero energy”. Is WWU’s goal that the project will be delivered as Net-Zero, or Net-zero ready? Has this intent changed at all with the budget changes?
- a) **The certifications identified in Project Goal 2.2.3 reflect WWU’s intent and the current project budget.**

Clarifications

- 1) In response to several supplier inquiries, this RFQ process is to procure Progressive Design-Build services. Information regarding drawings, specific construction details, and product specifications are not available at this time as design has not been completed.
- 2) The intent of the additional and optional payment of \$5,000 described in 3.1.3 is intended to encourage ideas and concepts unique to the Project and provide a compensation mechanism for their inclusion in benefit of the project.
- 3) Tracked changes versions of the DBIA documents #530 and #535 are provided, as requested, as supplements on the RFQ Addendum 1 web page: <https://fdo.wvu.edu/pw776-sdsc-rfq-addendum-1>