

SP084 Heating System Conversion Feasibility Study

Request for Qualifications

Addendum One

Published: August 3rd, 2021



The Request for Qualifications (RFQ) is modified as set forth in this Addendum. The original RFQ documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFQ. Respondent shall take this Addendum into consideration when preparing and submitting its qualifications.

- Replace the fourth bullet point of the Submittal Requirements on page 6 of the RFQ with the following:
 - Completed Part II of ~~Standard Form 254 and 255~~ or Standard Form 330
- Add to the sixth bullet point of the Submittal Requirements on page 6 of the RFQ the following:
 - List of up to five projects with similar size and scope that have been successfully completed by your firm, with client references. **The five projects should include examples from both primary team members and subconsultants if submitting as a team.**
- Replace the seventh bullet point of the Submittal Requirements on page 6 of the RFQ with the following:
 - Qualifications of ~~persons~~ **primary team members, including subconsultants if applicable**, that will perform duties on this project, anticipated responsibilities if selected, and up to three references per team member. References shall include firm, title, name, telephone number and email.
- To facilitate effective review of content by the selection committee, Western recommends formatting the response to the RFQ in sections matching and in order of the items listed under Submittal Requirements. Required forms and/or other supporting information, including Part II of SF 330, can be included as appendices. Appendices are excluded from the 40-page limit.
- Link to Washington state forms. See *Life Cycle Cost Tool* and *Cost Estimating Form C100*.
<https://ofm.wa.gov/budget/budget-instructions/budget-forms>
- [Link to recording of Informational Meeting held July 27th, 2021.](#)

End of Addendum One